

To:
Shipping Agents,
MIDPL Kattupalli Port

Subject: Submission of Vessel Departure Clearance Documents

It has been observed on several occasions that MIDPL Kattupalli Port Pilots experience delays during vessel departures due to the non-availability of statutory clearance documents onboard at the time of sailing. Vessel crew often face difficulty locating the required documents, which are required to be handed over to the Pilot prior to departure.

Such delays adversely impact operational efficiency, increase vessel turnaround time, and place unnecessary pressure on all stakeholders involved in the departure process.

In order to streamline vessel departure formalities and ensure timely sailing of vessels, all Shipping Agents are hereby advised to submit the following documents to the **Duty Officer, Port Control** prior to placing the **Outward Pilot Booking**, with immediate effect:

- 1. Port Clearance (Pilot Copy) 2. Immigration Clearance (Pilot Copy) 3. PHO Clearance (Pilot Copy)**

Compliance Requirement

The above documents shall be readily available and submitted before confirmation of the outward pilot booking request. Agents are requested to ensure strict compliance with this requirement to avoid any delay in vessel departures.

Non-Compliance

Any delay in vessel sailing arising from non-submission or delayed submission of the above statutory clearance documents shall be considered as a **vessel-attributable delay**. The corresponding delay period will be recorded and charges, wherever applicable, shall be levied in accordance with the prevailing **Berth Terms, Pilotage & Service Tariff (BPTS)**.

All concerned are requested to take notes and comply accordingly.



PFSO & Head Marine Services
Marine Infrastructure Developer Pvt Ltd.

Best Regards,
Capt. Bibhupada Sahoo
PFSO & Head – Marine