

Circular no: MIDPL/TC/04/2026
Date: 30th July 2026

To:
Shipping Agents,
MIDPL Kattupalli Port

Subject: Guidelines for Supplies/Services to Vessels

Dear Sirs,

Please be informed that the following guidelines shall strictly be adhered for all supplies/Services to vessels at MIDPL Kattupalli Port, effective immediately.

1. Permission to carry out ship store supply activities to be obtained prior vessel's arrival at berth
2. All necessary permissions from the Port are to be obtained during office hours
3. Provisions, Deck Stores, Gas Cylinders, Paint Stores, etc... are to be treated and accounted separately
4. Copy of invoices, category wise, to be shared with Port Control in advance
5. Lube Supplies will not be covered under this category
6. Any discrepancy observed between the declared and actual items delivered may result in cancellation of the request and suspension or cancellation of the vendor's registration.
7. Vendors registered with the Port only are allowed to undertake above referred supplies to vessels. Hence, Vessel Operating Agents may choose to register themselves as Vendors with the Port.
8. Personnel with Visitor Management System (VMS) pass approval will not be allowed to carry out the above referred activities
9. SEPS (Security Entry Permit System) Pass Approval is required to carry out above referred activities

All stakeholders are requested to ensure strict compliance with the above guidelines to avoid any operational delays or regulatory issues.

Best Regards,

 **PFSO & Head Marine Services**
Marine Infrastructure Developer Pvt Ltd.

Capt. Bibhupada Sahoo
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