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पोत परिवहन मंत्रालय / MINISTRY OF SHIPPING
समुद्री वाणिज्य विभाग / MERCANTILE MARINE DEPARTMENT
कोलकाता जिला / KOLKATA DISTRICT

पत्रांक/No .B/10/2011-II

दिनांक/Date: 20.04.2017

C I R C U L A R

विषय/ Sub :PROCEDURE FOR IRON ORE-FINES LOADING APPROVAL/PERMISSIONS

Consequent upon the decision adopted in the meeting with Chairman, Paradip Port Trust & Stakeholders of Paradip/Dhamra/Gopalpur Ports on 07.04.2017 on ‘On Iron Ore Fines Loading approval/permissions’ , I am directed to state the under noted points are to be followed to avoid undue delay:

- SIC, Paradip can give initial clearance of Iron ore-fines loading and PSC of the vessel, if required, may be carried out by nominated and approved surveyor.
- For Dhamra Port- SIC,Haldia may look after as there are two surveyors now stationed at Haldia.
- In case of exigencies, Initial clearance may be given by Harbour Master of Dhamra Port if there is delay in reaching nominated surveyor on satisfactory inspection & verification of documents.
- If PSC has been completed at Haldia in connection with part loading of Iron ore fines then SIC, ,Paradip may give clearance of Iron Ore-fines loading permission and final clearance on completion of loading.

Further, to streamline & simplification of the procedure for Iron Ore-fines loading approval/permission ,the check list is hereby attached for guidance & strictly adherence by all concerned in the matter.

(S.K.Das)

Engineer & Ship Surveyor-cum-DDG(T)

For Principal Officer-cum-Jt.DG(T)

Encl: Check list

Circulation:

To

- (1)The Surveyor-in-Charge, Pardip/Haldia
- (2) Chairman, PPT, Dhamra,Gopalpur
- (3) All Stake Holders/Manager of Paradip/Haldia/ Dhamra/,Gopalpur
- (4) All Surveyors

PROCEDURE FOR IRON ORE-FINES LOADING APPROVAL/PERMISSIONS

A. DOCUMENTS REQUIRED FOR LOADING PERMISSION:

1. Agency Nomination letter
2. Vessel particulars
3. Crew list
4. Shipper's TML Certificate and IMO Declaration
5. IMSBC Certificate
6. Risk Assessment of Cargo to be carried out
7. P&I Surveyors report
8. Stowage plan of the cargo to be loaded.
9. **MASTERS DECLARATION** : **a)** A confirmation signed by the Master stating that on board procedure for testing of moisture content as per IMSBC code shall be followed on board by P&I Surveyor in presence ship's duty officer **b)** Master's declaration for compliance of necessary MS Notice 09/2000,31/2009 & 34/2009. **c)** Declaration from the master for sea worthiness.
10. Last PSC and IOMOU PSC report
11. Master's COC
12. Approval stability booklet/loading computer certificate
13. Test report of the cargo (DGS APPROVED LABORATORY), **PLS NOTE:** If the cargo is procured and stocked at different places, each stock test report to be submitted.
14. Stability calculations at the berth for the cargo stemmed.
15. Photo of the cargo holds without cargo.
16. Hold clearance certificate from cargo surveyors.
17. Draft survey report.
18. Photos of the fore & aft drafts.
19. Insurance & Wreck Removal Certificate.

Note:- Vessel will be issued preloading permit on satisfactory verification of documents and/or physical inspection of the vessel.

B. DOCUMENTS REQUIRED FOR SAILING:-

1. Crew list (If any Changes)
2. Master's declaration regarding sea-worthiness on the vessel of the loaded voyage.
3. Draft survey report.
4. Final Stowage plan and Final stability calculations after completion of the cargo- considering any deviations from stemmed to actual quantity loaded.
5. P&I cargo moisture test report during the duration of loading of the cargo.
6. Photos of the holds with the cargo after completion of trimming
7. Photos of the fore and aft drafts.
8. Weather report for intended voyage.

NOTE:

1. During the cargo loading of the vessel inspection will be carried out by the surveyor as and when necessary & applicable fees will be charged accordingly..
2. Clearance of the vessel will be issued after inspection of the vessel and or on circumstances prevailing at that time.

C. FEES STRUCTRE AS PER DGS CIRCULAR 13 OF 2010:-

1. Inspection fee during office hours (0930-1800) is Rs. 3000/- (Three thousand rupees only)
2. Overtime fee before & after office hours from Monday to Friday is Rs. 1500/- (Five thousand rupees only)
3. Transport charges are applicable if agent does not provide the same.
4. Demand Draft to be made in favour of "The Pay & Accounts Officer (Shipping), Kolkata" payable at Kolkata, as per demand notes given by the MMD Surveyor during the loading period as per the number, timing and day of visits.

Signature
20/04/17